

Budget Carry Forward Request 2020/21 (R1)

Chief Officer: Detlev Munster

Budget description : Asset Maintenance - Various

Type of expenditure: Revenue

Cost Centre & Account code : YMAA 30200
YMDZZD 30200
XBXC 30200

Budget forecast to be unspent at 31/3/21: Up to £220,000

Amount requested for carry forward: Up to £ 220,000

Reason for request, including the benefits of this expenditure, why the budget was not spent in 2020/21 and timescales for expenditure in 2021/22:

Spend on asset maintenance has been delayed due to initial restrictions to contractors being on site. Leisure centres have experienced closures due to COVID-19 which has delayed spend. However proactive maintenance is planned including essential roof repairs but is not expected to be completed by year end.

Implications of not carrying forward this budget (e.g. impact on achievement of performance targets, etc):

Budgets for next year are not sufficient to cover the required works in order to maintain our assets.

Budget Carry Forward Request 2020/21 (R2)

Chief Officer: Detlev Munster

Budget description: Economic Development & Tourism

Type of expenditure: Revenue
Cost Centre & Account code: 60501 PRECODV
60000 PRTOUR

Budget forecast to be unspent at 31/3/21: Up to £ 13,000

Amount requested for carry forward: Up to £ 13,000

Reason for request, including the benefits of this expenditure, why the budget was not spent in 2020/21 and timescales for expenditure in 2021/22 :

Economic Development and Tourism work could not be undertaken during the 20/21 Financial Year due to the pandemic. In particular officer time had to be reallocated and the planned programme of work had to be delayed. The unspent items were to be used towards the preparation/refresh of the Economic Development Strategy and for the tourism website.

This funding will be spent in Spring/Summer 2021 to prepare the EDS in accordance with the revised workplan presented to the IIAC.

Implications of not carrying forward this budget (e.g. impact on achievement of performance targets, etc):

Budgets for next year will not be sufficient to cover the required works in order to complete the EDS and the new tourism website for the District.

Appendix A

Budget Carry Forward Request 2020/21 (R3)

Chief Officer : Sarah Robson

Budget description : Grants and Support to Voluntary Bodies

Type of expenditure: Revenue

Cost Centre & Account code: CDGRNTS/67100

Budget forecast to be unspent at 31/3/21: up to £10,000

Amount requested for carry forward: up to £10,000

Reason for request, including the benefits of this expenditure, why the budget was not spent in 2020/21 and timescales for expenditure in 2021/22:

Some initiatives funded by Community Grants scheme could not go ahead due to restrictions/lockdown. However, the grant recipients are able to deliver the projects in 2021 as Covid restrictions lift.

The portfolio holder has approved that they would like the funding to be carried forward and original grant allocation allocated to the original recipient to deliver the previously agreed project.

Implications of not carrying forward this budget (e.g. impact on achievement of performance targets, etc):

Community projects which will be key to the district's recovery and promote community empowerment and cohesion will not be delivered.

<u>Budget Carry Forward Request 2020/21</u>	R4
Chief Officer:	Sarah Robson
Budget description:	Youth
Type of expenditure:	Revenue
Cost Centre & Account code :	CDYOUTH/60000
Budget forecast to be unspent at 31/3/21:	<u>£10,000</u>
Amount requested for carry forward:	<u>£10,000</u>

Reason for request, including the benefits of this expenditure, why the budget was not spent in 2020/21 and timescales for expenditure in 2021/22 :

The Youth programme of projects, events and activities could not be delivered in 2020/21 due to Covid restrictions and lockdown.

The Communities team will be delivering its youth projects, events and activities programme in 2021/22, but will require an additional budget in place to allow for PPE and social distancing requirements.

Implications of not carrying forward this budget (e.g. impact on achievement of performance targets, etc):

If the carry forward is not approved, it will impact the Council's ability to aid the district's recovery, where a key focus will be on engaging young people, improving their mental and physical health and wellbeing.

Appendix A

<u>Budget Carry Forward Request 2020/21</u>	R5
Chief Officer:	Jim Carrington-West
Budget description:	Revenues & Benefits
Type of expenditure:	Revenue
Cost Centre & Account code:	FSLTHSB, XBAF, FSCTADM
Budget forecast to be unspent at 31/3/21:	£ 165,000
Amount requested for carry forward:	£ 165,000 (up to)

Reason for request, including the benefits of this expenditure, why the budget was not spent in 2020/21 and timescales for expenditure in 2021/22:

The following grants were received in 2020/21:

- KCC - Counter Fraud work to Council Tax £46,490
- KCC - Council Tax Support £109,509
- KCC - Incentive Fund £12,797
- DWP - Housing Benefit Award Accuracy Initiative 8,040
- DWP - Verify Earnings and Pensions Alerts Service £19,915
- BEIS - Post Payment Assurance & Debt Recovery - £76,500

During the year, as well as some grant funding from KCC, the Council has received a number of new burdens grants from the Government Departments to perform additional tasks in relation to COVID. Responding to COVID restricted the Revenues and Benefits department in performing some of its normal tasks this year, i.e. debt enforcement and recovery. It is anticipated, that additional resources will be required in the following years to address the backlog.

The costs of Revenues and Benefits are shared with Dartford BC. Some of the above funding has already been spent but when the partnership accounts for the year are confirmed between the two partners, it is expected that some of the above funding will not have been used in the year.

<u>Budget Carry Forward Request 2020/21</u>	R6
Chief Officer:	Richard Morris
Budget description:	Building Control
Type of expenditure:	Revenue
Cost Centre & Account code:	DVBCFEE 94300
Budget forecast to be unspent at 31/3/21:	£ 29,000
Amount requested for carry forward:	£ 29,000 (up to)

Reason for request, including the benefits of this expenditure, why the budget was not spent in 2019/20 and timescales for expenditure in 2020/21 :

The service achieved income above its targets and costs incurred. The department will be finalising the processes of BC partnership dissolution next year and additional expenditure is required to set up the system outside the HUB.

Implications of not carrying forward this budget (e.g. impact on achievement of performance targets, etc):

The legislation requires local authorities to charge for carrying out their building regulations chargeable service as nearly as possible equally to the cost incurred. Local authorities are required to take account of surpluses and deficits made in early years and to offset these against projected future costs resulting in reduced or increased charges, as appropriate, and income received for that year and subsequent years so that over a reasonable period income matches costs.

The Council would not be compliant with a legislative requirement.

Appendix A

Budget Carry Forward Request 2020/21 R7

Chief Officer : Pav Ramewal

Budget description : Customer Redesign Project

Type of expenditure: Revenue

Cost Centre & Account code : 69006 PPSAVING

Budget forecast to be unspent at 31/3/21: £30,000 (up to)

Amount requested for carry forward: £30,000 (up to)

Reason for request, including the benefits of this expenditure, why the budget was not spent in 2020/21 and timescales for expenditure in 2021/22:

In the 2020/21 budget, funding was put aside for corporate projects and staff recruitment and retention.

In order to achieve the effective delivery of the Council Plan, some services are being redesigned so that they are better aligned to customer needs and with a much stronger emphasis on wrapping services around the customer.

In order to achieve this, the new Customer Solutions Centre is now operating. The Customer Solutions Centre is resourced with a wider skill set to deal with more interactions at first point of contact and in parallel more effective processing is being investigated.

By carrying forward the above amount, it will enable more services to be brought into the Customer Solutions Centre.

Implications of not carrying forward this budget (e.g. impact on achievement of performance targets, etc):

The ability to progress with the Customer Redesign Project would be impacted and the benefits to customers may be reduced or delayed.

Appendix A

Budget Carry Forward Request 2020/21 C1

Chief Officer : Sarah Robson

Budget description : Disabled Facilities Grant

Type of expenditure: Capital

Cost Centre & Account code : YLTB/YLTC/YLPT

Budget forecast to be unspent at 31/3/21: £605,000

Amount requested for carry forward: £524,000 (up to)

Reason for request, including the benefits of this expenditure, why the budget was not spent in 2020/21 and timescales for expenditure in 2021/22:

Covid-19 lockdown/tiers restricted access to people's homes e.g. Occupational Health and contractors over the past 12 months, hence lower expenditure than originally planned.

Grant received initially was £1,148,482 with KCC top slicing £154k, Sevenoaks then received an additional £133k Feb 2021.

Implications of not carrying forward this budget (e.g. impact on achievement of performance targets, etc):

If the carry forward is not approved, there will be no funding in place to support undertaking the approved DFG projects from 2020/21.

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Implications of not carrying forward this budget (e.g. impact on achievement of performance targets, etc):

It will reduce the funding available to address required workloads and to deliver the improvements and efficiencies planned for the service.